



# BASIC FRAMING

With appreciation to Nancee Sebenaler for sharing  
her framing technique called passe-partout.



# What is Passe-Partout

(Pronounced "passpertoo")

## WHAT IS PASSE-PARTOUT?

A method of framing directly against the glass.

## WHY NOT USE SPACERS?

Using spacers creates a diaphragm pump. Any movement of the frame, glass, or backing causes air to move in and out of the frame causing loose pastel to move.

Framing passe-partout eliminates the air gap. It creates a seal so no air can move across the painting. This also prevents pastel particles from falling and moving freely when the piece is moved or shipped.

*Save money by doing your own framing!*

# Tools



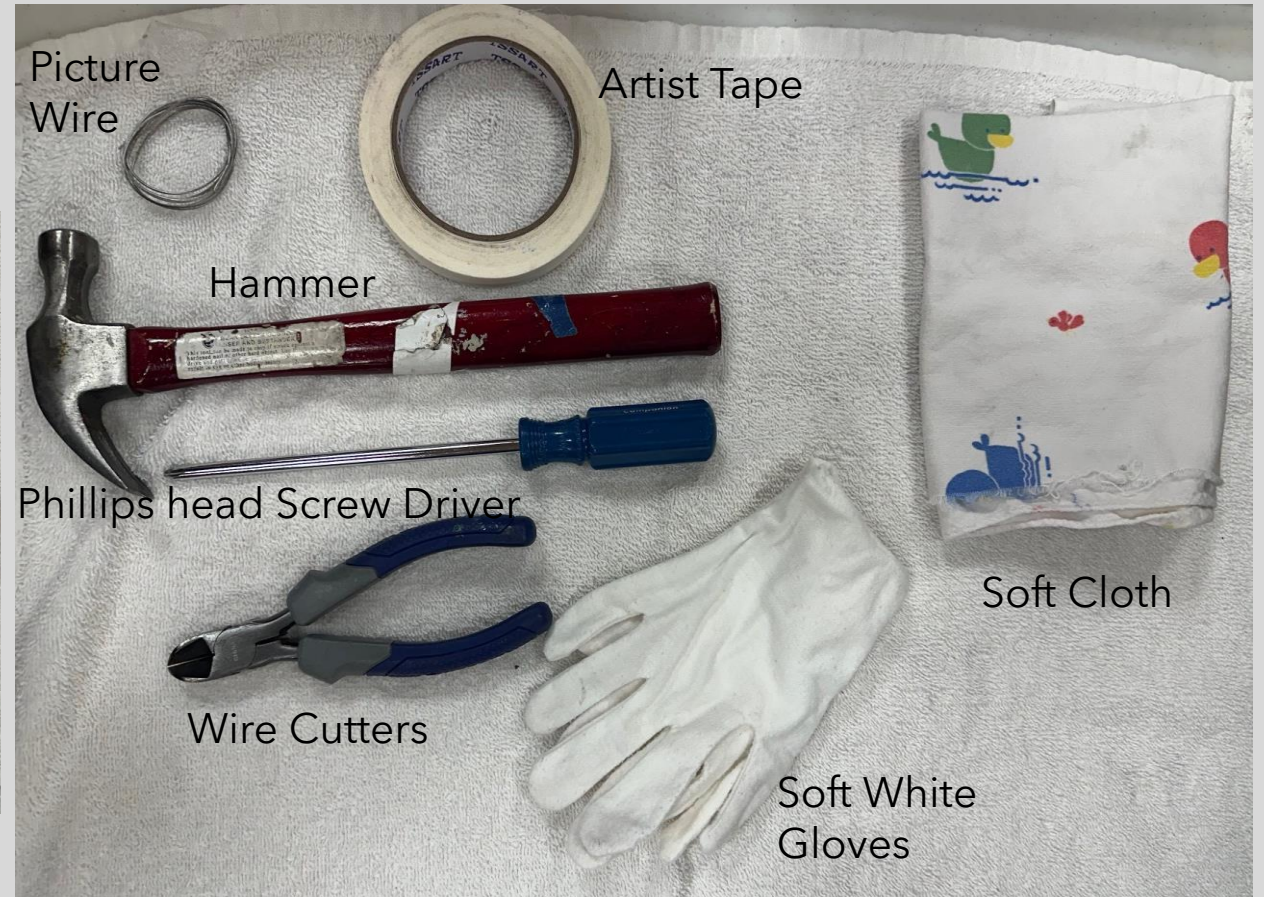
Pencil

Ruler

3/8 inch  
Screws

Bag of D-Rings

Point Driver and Points



Picture  
Wire

Artist Tape

Hammer

Phillips head Screw Driver

Wire Cutters

Soft Cloth

Soft White  
Gloves

Ammonia Free  
Glass Cleaner



Compressed Air

OTHER SUPPLIES: Scissors, Acid free foam core 3/8", inexpensive drawing paper, double- sided tape

# Frames and Glass



## Nancee's Suggested Sources

Judsons Art Outfitters, LaPorte, Colorado

Jerry's Artarama

Frame Destination

Dick Blick

## Glass Purchases

Frame Destination (*anti-reflective glass with UV protection.*)



# Create a Hole for the D-Rings



Prepare to insert D-rings one-third of the way down the frame (use a ruler to mark the location).

Measure by putting the 'bendy' part of the D-ring down the edge of the frame.

Create a starter hole using a screw driver and nail. Start hole with hammer and nail.

Use compressed air to clean out the hole.

# Cleaning the Glass



Lay glass on top of a towel for protection.

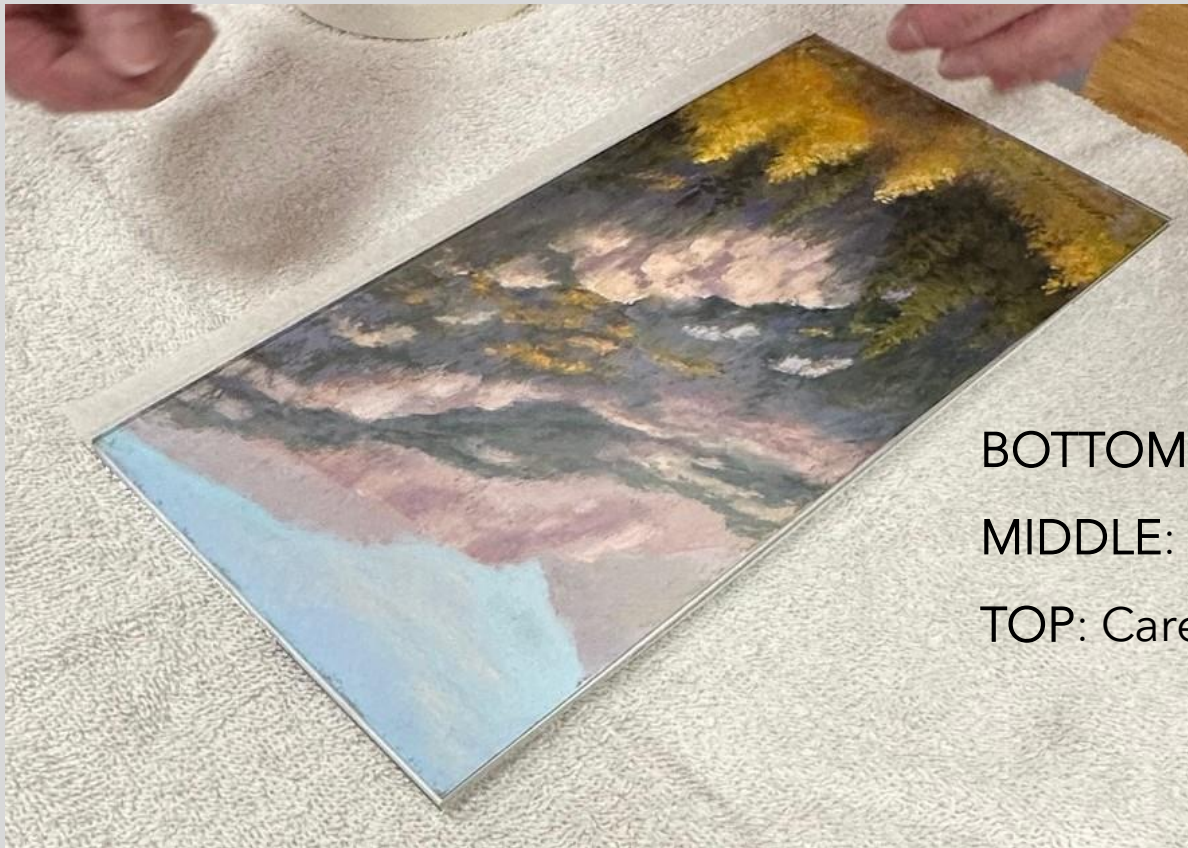
Wear soft white gloves.

Use a soft cloth.

Use Ammonia Free glass cleaner like Spray Away. (*Don't use Windex with ammonia*)

Apply compressed air.

# Creating the Package



BOTTOM: Acid Free Foam Core (3/8" thick).

MIDDLE: Lay painting on top of foam core.

TOP: Carefully lay cleaned glass on top.

# Tape the Package



Tape the 3-layer package so nothing moves. There should be no air movement.

Cut an appropriately sized piece of tape.

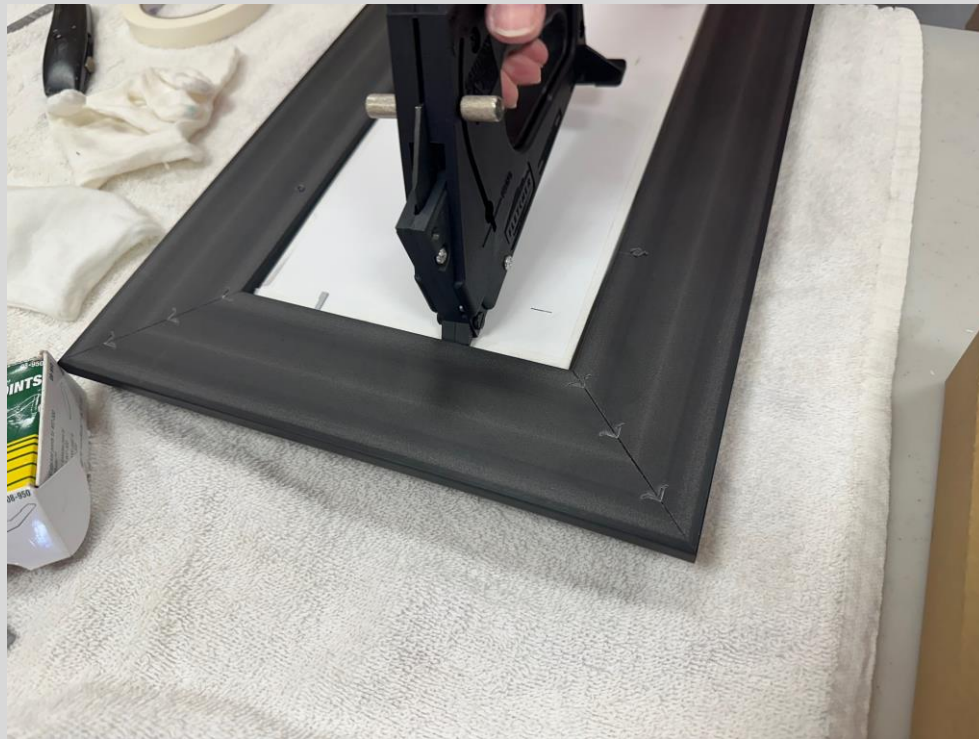
Lay the tape on the front edge with about a  $\frac{1}{4}$  inch overlay. You don't want tape to show when framed.

Fold tape over the back of the package to create a good seal.

Complete this step on all four sides.



# Insert Point Drivers



Place art work into frame in the desired orientation.

Using the point driver, place points into back of frame to secure the package.

# Apply Dust Cover to Back of Frame



Cut a dust cover from inexpensive drawing paper. Cut about 1 ½- 2 inches bigger than frame opening.

Use double-sided tape to tape along the edges of dust cover.

Turn over and smooth on.



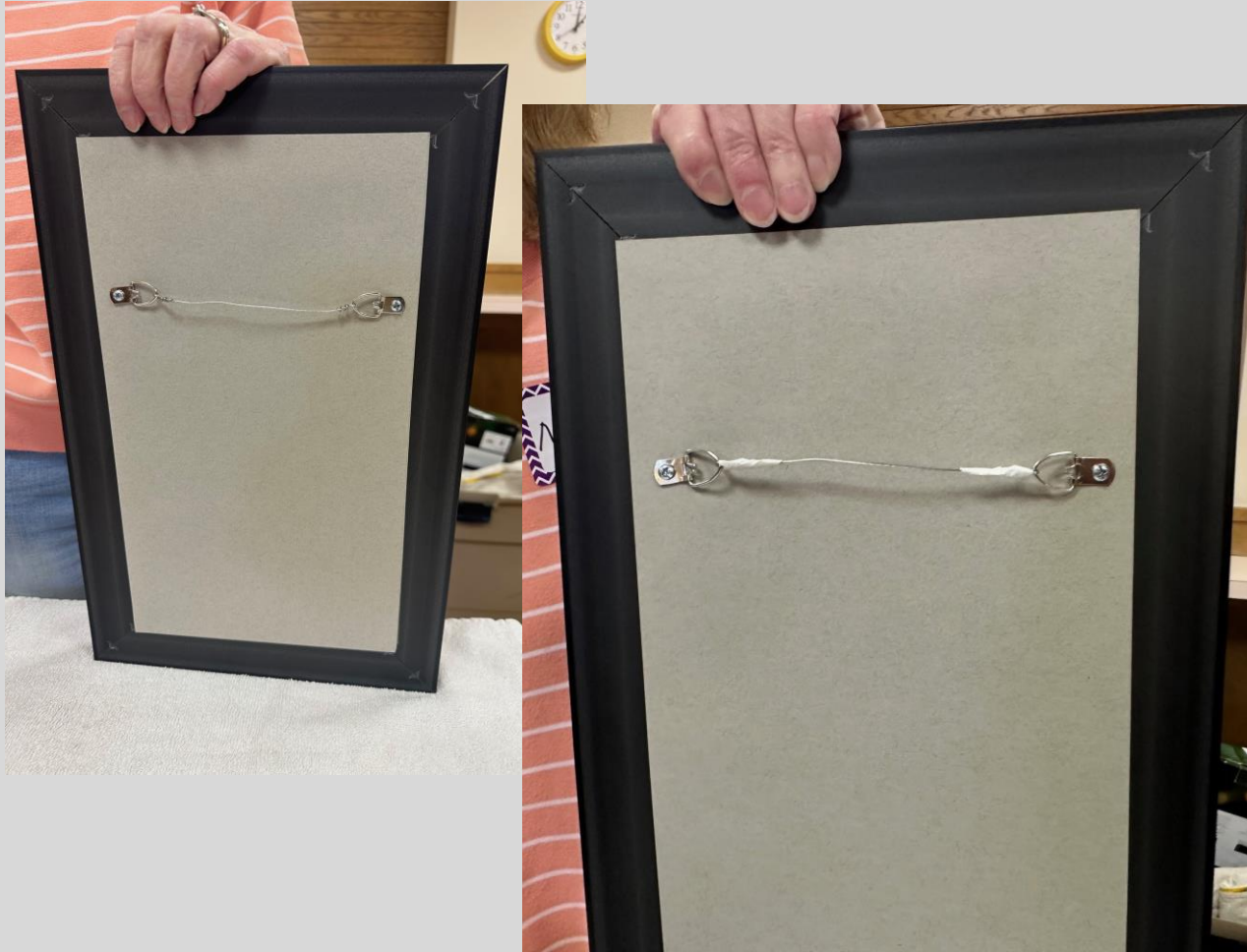
# Insert D-Rings



Easily feel the D-ring holes through the dust cover.

Using the Phillips screw driver and 3/8 inch screws, poke screws through to the holes and mount the D-Rings

# Add Picture Wire



Cut a length of picture wire, allowing an extra 1 ½ inches larger than the distance between the D-rings.

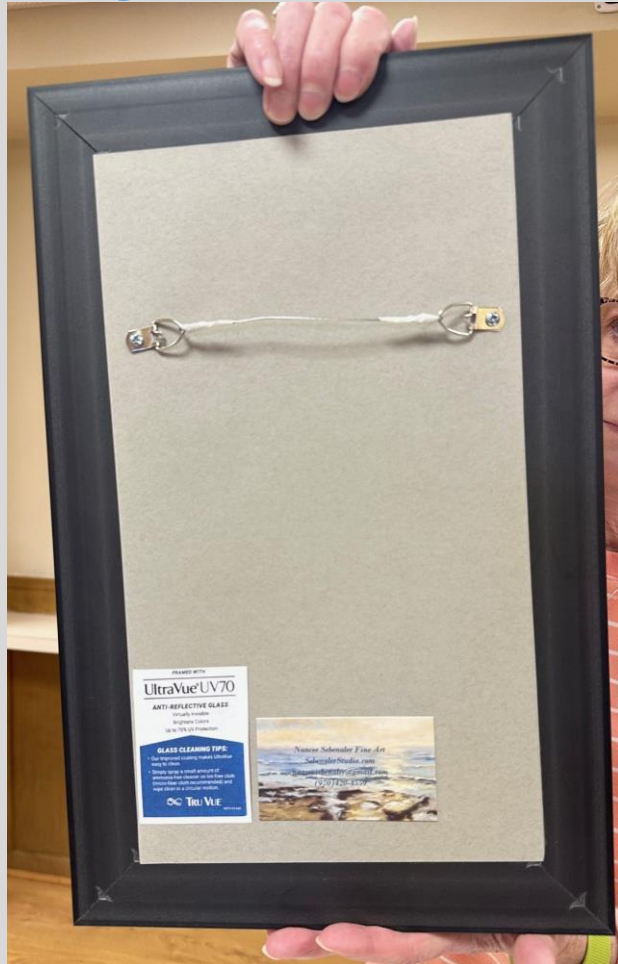
Start wire on one side. Thread through D-ring and twist. Secure wire to the other D-ring.

Snip the ends of the twisted wire.

Tape the edges of your wire for safety and clean appearance.



# Finishing Touches



## OPTIONS

Tape your business card to the back using double sided tape.

Add a glass care label.

# Thank You



Thank you member Sebanaler for sharing your technique with the Pastel Society of Colorado.

This tutorial was created by member Sue Fody.