

## **Minutes of Nov 12<sup>th</sup>, 2011 PSC Board meeting**

**In attendance:** Joy Commons, Verena Ferris, Scott Leckrone, Kathy Immel, Sally Davidson, Diane Fechenbach, Diane Wood, Cliff Austin, Norbert Nagel, Cindy Underwood, Becky Jackson

### **1. Approve Minutes:** Becky Jackson

Becky Jackson circulated copies of the Sept 2011 meeting and asked for any further corrections. A motion was made to approve the minutes. – motion passed.

### **2. Treasurer's Report:** Verena Ferris

Verena circulated copies of the Balance Sheet. We have total assets of \$17,855.48. She then discussed the different expenses on the Profit and Loss Sheet and asked for any questions from the board. Verena then circulated copies of the proposed budget for 2012. She went thru the items one by one and discussed the budget with the Board. We talked about each line in the proposed budget for 2012 and discussed the amount that may be needed. As for meeting expenses it was suggested that perhaps for the next Annual Meeting we have a paid lunch and that the demo be given by someone from the Western Slope. Verena proposed that we send Karl, our webmaster, a gift certificate – such as a visa card for about \$100 to show our appreciation. The suggestion was agreed upon by the Board. Diane Fechenbach brought along updated spread sheets showing final numbers for income and expenses for the 2011 Mile-Hi International Show. We discussed the final numbers: entry fees came to around \$4400 and the workshop income came to around \$11,000. This put us just above \$15,000 in income for the Mile-Hi. Our expenses ran at about \$9600. We had previously budgeted for spending \$15,000 on expenses for the Mile-Hi and we came in much below that. The workshop put us in the black for 2011 as the workshop expenses were very low. We will keep the budget at \$15000 for the next Mile-Hi International in case we want to beef-up our advertising for the 2012 show to get more entries. We will finalize the 2012 PSC budget at the December budget meeting taking place before the Pastel Society Xmas party.

There was a motion to pass the treasurer's report and motion passed.

### **3. Discussion on Co-President position:**

It was discussed as to what should be done regarding the lack of volunteers for filling the position of Co-President. It was noted that it is not in our by-laws that there must be Co-Presidents. The reasoning for having Co-Presidents in the past was so there would be a backup in case the President could not attend. Since we have had no offers from other members to step up and fill the position we will instead have a President and the Vice-President can act as President in the President's absence.

### **4. Committee Reports:** Diane Wood

Diane said there was no committee report from the Western Slope and she asked if there were any other committee reports. There were no other committee reports.

**5. Date and Location of Christmas Party:** Diane Wood

The Christmas Party will be held on Dec 10<sup>th</sup> at 12:30 PM at the Grill at Legacy Ridge in Westminster. The budget meeting will be held prior to the party at 11:00 AM.

**6. Colorado Artists Group Co-Op:** Diane Wood

The Colorado Artists Group Cooperation started up by the Boulder Art Association, asked for PSC members' addresses. It was agreed upon that we do not share members' information with others because of privacy issues. Instead, we have asked that they put a link on our website and likewise, we can put a link on their website.

**7. Results of questionnaire on National/International Show Guidelines:**

Current Mile-Hi guidelines were circulated to Board members and there was discussion and historical background given for the original guidelines, namely the reasoning for having two separate categories, 'traditional' and 'abstract'. In the past the Board decided to have two categories so as to encourage abstract artists to also enter the show. Unfortunately the abstract category had very few entries each year. Also there was confusion over what was 'abstract'. The Board then took a look at the responses from members on the questionnaire which was sent out. Suggestions from members were discussed. In some cases members suggested several other categories in addition to 'traditional' and 'abstract'. The Board found that some of these other categories had already been tried in the past but resulted in confusion. We then discussed possibly getting rid of all categories and having all entries grouped under one category encompassing all. It was decided to keep it simple and a motion was passed that there would be no categories at all – just one general pastel category. The paintings submitted could be both 'traditional' and 'abstract'. Also, it was decided to not have a 'Best of Show' because there will no longer be more than one category thus there will only be a 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place and then a number of Honorable Mentions. The number of Honorable Mentions to be chosen would depend upon the amount of merchandise donated that year. It was also decided that those PSC members including the show chair assisting the juror, would be stationed outside the room during judging and if the juror has any questions then he/she can come ask them questions. There was further discussion on matting choices and it was decided to keep the guidelines as it is with white or off-white or black matting. Also pastels can be floated. A motion was made and passed on all of the above guideline changes.

A motion was made to adjourn the meeting and passed.

Becky Jackson

Secretary PSC

11/02/11

# Pastel Society of Colorado Profit and Loss Standard

January through October 2011

	<u>Jan - Oct '11</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Awards - Exhibits/Shows	147.00
Donations	50.00
<b>Members Shows Income</b>	
Entry fees	<u>1,356.00</u>
<b>Total Members Shows Income</b>	1,356.00
<b>Membership Dues Income</b>	3,734.00
<b>Mile High National Shows</b>	
Color Catlg	360.00
Entry fees	4,189.00
Workshop fees	<u>9,550.00</u>
<b>Total Mile High National Shows</b>	14,099.00
<b>Signature Membership</b>	<u>120.00</u>
<b>Total Income</b>	19,506.00
<b>Expense</b>	
PayPal Fees	8.81
Advertising	150.00
Awards for Exhibit/Show	172.00
Bank Service Charges	124.83
Contributions	500.00
Dues and Subscriptions	175.00
Licenses and Permits	45.00
<b>Meetings</b>	
Demonstration expense	1,225.00
Room rental	<u>426.00</u>
<b>Total Meetings</b>	1,651.00
<b>Members Shows</b>	
Judging	100.00
Awards	375.00
Members Shows - Other	<u>910.57</u>
<b>Total Members Shows</b>	1,385.57

11/02/11

# Pastel Society of Colorado Profit and Loss Standard

January through October 2011

	<u>Jan - Oct '11</u>
<b>Mile High National</b>	
Printing/Office Supplies	1,053.67
Awards	1,366.87
Publicity	300.00
Mile High National - Other	<u>6,886.17</u>
<b>Total Mile High National</b>	<b>9,606.71</b>
<b>Miscellaneous</b>	<b>0.00</b>
<b>Newsletter</b>	<b>1,016.38</b>
<b>Office Supplies</b>	<b>170.81</b>
<b>Post Office Box Rental-Denver</b>	<b>44.00</b>
<b>Postage and Delivery</b>	<b>46.49</b>
<b>Printing and Reproduction</b>	
Member Roster	<u>535.88</u>
<b>Total Printing and Reproduction</b>	<b>535.88</b>
<b>Proceeds of Painting Sale</b>	<b>177.00</b>
<b>Professional Fees</b>	<b>75.00</b>
<b>Travel &amp; Ent</b>	
Board Meeting Lunch	<u>184.76</u>
<b>Total Travel &amp; Ent</b>	<b>184.76</b>
<b>Web Site</b>	<u>50.00</u>
<b>Total Expense</b>	<u><b>16,119.24</b></u>
<b>Net Ordinary Income</b>	<u><b>3,386.76</b></u>
<b>Net Income</b>	<u><u><b>3,386.76</b></u></u>

Pastel Society of Colorado  
Actual vs. Budget Statement  
January 1 through December 31, 2011

**Ordinary Income & Expense**

	Actual	Actual through Oct.31	Budget	Proposed Budget	Comments
	2010	2011	2011	2012	
<b>INCOME</b>					
<b>General Program</b>					
Members Dues	\$6,358	\$3,734	\$7,000		Will collect approx. \$2,700 in Nov./Dec.
Signature Membership	80	120	70		
Adv. in Newsletter & Donations	0	0	70		
Awards/Exhibits	0	147	0		GJ Arts Ctr. Sale
Misc.	579	50	200		Glenwood Sp. Art Ctr.
<b>Members Show</b>					
Entry Fees/Workshop Fees	990	1356	1000		
<b>Mile High National Show</b>					
Entry Fees	3,735	4,189	7,500		
Workshop Fees	14,250	9,550	7,200		
Color Catalog	380	360			
Misc. Donations	720				
<b>Total Mile High Natl. Show</b>	<b>19,085</b>	<b>14,099</b>	<b>15,000</b>		Deposits made in 2010 \$1,281
<b>Total Income</b>	<b>\$27,092</b>	<b>\$19,506</b>	<b>\$23,340</b>		

	Actual	Actual through Oct.31	Budget	Proposed Budget	Comments
	2010	2011	2011	2012	
<b>EXPENSE</b>					
<b>General Program</b>					
Awards/Ehibits/Local Shows	\$193	\$172	\$250		
Dues & Subscriptions	175	\$175	175		IAPS
Mtg. Rooms East & West	427	426	500		Add \$71 for Nov.
Demos East & West	1125	1225	1200		Add \$150 for Nov.
Contribution Grand Junction	550	500	1000		Grand Junction Art Exploration Project
Newsletter	868	1016	700		
Adv. in Newsletter & Donations	45	150	70		
Office Supplies/Postage & Del.	311	261	800		
Printing & Reprod. (Rosters)	217	536	300		
Acctng./QB Software	203	0	0		
Board Mtg. Refreshments	317	185	270		Changed vendors
Website/Professional Fees	115	125	110		
PayPal Fees					
Other Misc.	572	354	500		Licenses, Check Order, Refund Ptng.
<b>Members Show</b>					
Judging/Awards	360	475			
Misc. Operational	866	911			Rent, Adv., Reception/Food, Postage
<b>Total Member Show</b>	<b>1226</b>	<b>1386</b>	<b>1300</b>		
<b>Mile High National Show</b>					
Publicity/Printing/Postage	817	1125			
Reception/Awards	1550	1720			Awards \$1,474
Workshops	14259	6764			
<b>Total Mile High Natl. Show</b>	<b>16626</b>	<b>9609</b>	<b>17000</b>		

	<b>Actual</b>	<b>Actual through Oct.31</b>	<b>Budget</b>	<b>Proposed Budget</b>	<b>Comments</b>
	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>	
<b>Total Expense</b>	<b>\$22,970</b>	<b>\$16,120</b>	<b>\$24,175</b>		